



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group				
Name of organisation	Circular Arts			
Contact name				
Contact address				
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 70%;"></td> <td style="border: none; text-align: center; width: 10%;">e-mail</td> <td style="border: none; width: 20%;"></td> </tr> </table>		e-mail	
	e-mail			
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered charity No. 1113460			
2. Your project				
Project Title/Name	The Sunshine Project for South Wiltshire			
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This application £988 balance from March Area Board meeting. Young people new volunteer training (some issued NEET secondary students), also workshop materials and multi elderly art workshop provision towards a widespread series of intergenerational elderly/youth volunteer arts workshops (The Sunshine Project) ranging across Salisbury & South Wiltshire villages, all leading to an installation of all Batik Flag creations in the Cloister gardens of Salisbury Cathedral, autumn 2012. New mature volunteers will also be trained and involved in the creative arts delivery as the workshops progress.			
In which community area does your project take place? (Please give name – see section 3)	Salisbury			
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 04/10/2011 No <input type="checkbox"/>			
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 04/10/2011 No <input type="checkbox"/>			

Where will your project take place?	This application for Salisbury workshops etc only, whole project extends across S Wilts
When will your project take place?	May to October 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	<p>Requests to the community from the Salisbury Area Board (at several meetings) to provide community involvement for the Elderly and also disaffected youth.</p> <p>Based on direct feedback from our other successful community projects indicating the lack of requested provision to, and direct involvement from, Mature people (the Elderly) into quality community art social involvements. please see attached additional information and user quotes documentation.</p> <p>Benefits: this space too small, please see attached additional info :</p> <p>The Sunshine Project will work in three ways: also: Positive changes we want the Sunshine Project to bring about: Elderly Young People Volunteer Other agencies/partners</p>
How many people will benefit from your project?	350+
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board? Please provide a reference/page no.	Skills development, youth involvement, new volunteers, quality involvements, new friendships, intergenerational linkings, reduction in mental health
Any other information about your project. (Limited to a 1000 characters)	
<p>This Sunshine Project for South Wiltshire is based on our very successful project along the Test Valley, Hampshire, which was highly commended by Hants councilors, officers, elderly and youth support teams for its unique and high quality delivery and outstanding outcome available for public viewing, please see attached project report.</p> <p>This is a unique Intergenerational project which involves those who often miss out and enables them to create high quality art creations. To then show off this work at a major UK venue (the cloister gardens of Salisbury Cathedral) is an amazing achievement which will be viewed by many thousands of international and UK visitors plus extensive media attention.</p> <p>We have already formed a working partnership with AGEUK, Salisbury, and are also working closely with the Wilts & Swindon User Network to establish elderly group contacts and involvements into this project.</p> <p>Salisbury Cathedral has agreed to be the venue for this unique elderly involvement project</p>	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Not Applicable

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

An illustrated project report will be written by ourselves with input from all partners and agencies. This will be widely email and print distributed, web site downloadable, and also put onto as many elderly access websites as possible. Photographs and videos of the workshops and installation are planned.

See additional info in attached docs.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Coutts Foundation

1,500

500

Please list with amount applied for and whether you have been successful

Arts Council

4,500

4,000

Trusthous Community Foundation

4,000

4,000

Salisbury City Council

1,500

1,000

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Amesbury, South Wilts, South West Wilts

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending:	Month: June	Year: 2011		
A - Total income:	£60,298			
B - Minus total expenditure:	£45,723			
Surplus/deficit for year: (A minus B)	£14,575			
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£2,000			
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Eldery group visits, S Wilts	£1,500	Own fundraising/reserves	C	£500
Volunteer training x 6 workshops	£2,700	Salisbury A.B.prev. application	C	£1,012
Group workshops x 20	£10,000	Parish/town council	C	£1,000
Venue Hire	£2,000	other Area Boards	C	£2,000
Van Hire	£110	Trusts/foundations		£
Coordination x 6 days	£1,050	Coutts, Trusthouse	C	£4,500
Report compiling x 2 days	£350	In kind		£
Liability insurance proportional	£250	Cathedral & Circular Arts	C	£4,000
small office costs, post etc	£250			
print info. post to groups	£200	Other		£
P&P of batiks to groups	£390	Arts Council	C	£4,000
Installation in Cathedral	£2,200	Private/other donations	C	£3,000
Total Project Expenditure	£21,000	Total Project Income		£20,012
Total project income B		£20,012		
Total project expenditure A		£21,000		
Project shortfall A – B		£988		
Grant sought from Wiltshire Council Area Board		£988		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 24/04/2012

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))